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Federal Acquisition Institute

**National Oceanic and Atmospheric Administration (NOAA)
National Marine Fisheries Service (NMFS)**

**Otis Langford – Training/Learning Program Manager
Federal Acquisition Institute, General Service Administration**

September 24, 2009

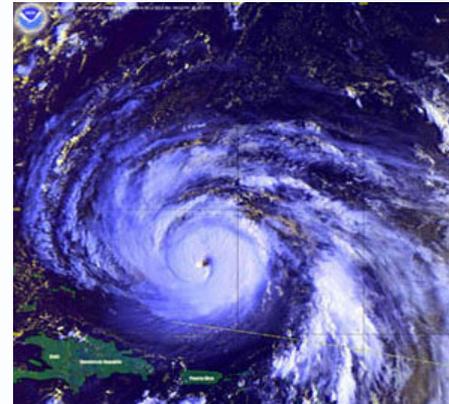
Preparing Today's Workforce for Tomorrow's Challenges.



NOAA

**NATIONAL OCEANIC AND
ATMOSPHERIC ADMINISTRATION**
UNITED STATES DEPARTMENT OF COMMERCE

- National Environmental Satellite,
Data, and Information Service
- National Marine Fisheries Service
- National Ocean Service
- National Weather Service
- Office of Oceanic and
Atmospheric Research
- Office of Program Planning and
Integration





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“Federal Acquisition Workforce Certification Landscape”

**Otis Langford – Training/Learning Program Manager
Federal Acquisition Institute, General Service Administration**

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FAI Mission and Vision

Preparing Today's Workforce for Tomorrow's Challenges.



FAI's Vision and Mission

- FAI's **vision** is to ensure the availability of exceptional acquisition workforce training, provide compelling research and analysis on issues affecting the acquisition community, promote professionalism in the acquisition ranks, and improve overall acquisition workforce management
- FAI's **mission** is to foster and promote the development of a professional acquisition workforce and is responsible for performing a wide range of activities supporting management of the acquisition workforce



FAI's Mission and Vision (cont'd)

- FAI works in collaboration with all Federal civilian agencies to develop strategic human capital solutions to address the needs of the Federal civilian acquisition workforce
 - FAI's core focus is on:
 - Workforce Shaping
 - Talent Supply
 - Career Management
 - Corporate University
 - FAI's solutions include:
 - Annual state of the Federal acquisition workforce report
 - Communities of practice
 - Development and delivery of learning events and courses
 - Conferences
 - Certification programs
 - Federal working groups to share information and develop solutions



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FAI Certification Programs

Federal Acquisition Institute

Program Review **Mission Need** Stakeholder **Budgeting**
Research **Concept** Risk Management
 Cost Studies **Analysis** Analysis Of **Developmental**
 Problem **Simulations** Alternatives **Testing**
 Definition **Systems** Prototypes **Systems**
 Modeling **Analysis** **Procurement** Engineering
 Programming **Logistics** **Design** Training **Supply**
 Cost **Safety** Evaluations Reporting **Support**
 Analysis **Support** Pilot **Deployment** Maintenance
 Design **Planning** User Acceptance **Operation**
 Human **Full Rate Production** Testing **Disposal**
 Factors **Development** Initial Production **Modifications**



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FAI Certification Programs

Preparing Today's Workforce for Tomorrow's Challenges.



FAI Certification Programs

FAI's Certification Program is based on OFPP Policy Letter 05-01 and include:

- FAC-COTR, FAC-C, FAC-P/PM
- Certifications may be obtained through training or fulfillment or a combination of both training and fulfillment, depending on the individuals' experience/training history
- The FAC certifications apply to all executive civilian agencies, except those subject to the Defense Acquisition Workforce Improvement Act (DAWIA)
- The FAC certification programs are decentralized and therefore administered by each civilian agency



FAC-COTR Certification Program

Certification for Contracting Officer Technical Representatives (FAC-COTR) is described in OMB issued memorandum dated November 26, 2007

- Establishes a structured training program for COTRs and other individuals performing these functions
- Minimum of 40 hours of training and must be maintained
- Recommended five training modules for newly appointed COTRs (24 CLPs)
- Additional 18 CLPs of assignment specific training is needed to complete FAC-COTR certification (based on agency specific courses or learning events)
- Only one level



FAC-C Certification Program

The Federal Acquisition Certification in Contracting Program (FAC-C) is described in OMB issued memorandum dated January 20, 2006

- FAC-C has three levels (I, II, and III)
- At each FAC-C certification level, one must meet education, training, and experience requirements.
- Must complete specific DAU-equivalent training courses as well as meet certain hours of electives. In addition, must complete any agency specific courses.
- The certification is mandatory for all GS-1102s and other job series who have or need a warrant.
- To obtain the FAC-C, one must earn 80 (CLPs) in selected skills and earn 80 CLPs every two years to maintain certification



FAC-P/PM Certification Program

The Federal Acquisition Certification for Program and Project Managers (FAC-P/PM) is described in OMB issued memorandum dated April 25, 2007

- The FAC-P/PM certification program establishes the required competencies, training, and experience requirements for program and project
- FAC-P/PM has three levels (I, II, and III)
- The FAC-P/PM is not mandatory for all program and project managers; however, at a minimum, program and project managers assigned to programs considered major acquisitions must be senior-level certified unless a waiver is granted by the appropriate agency official
- To obtain the FAC-PPM, one must earn 80 (CLPs) in selected skills and earn 80 CLPs every two years to maintain certification



Certification Process and FAI's Role

Agency will manage the certification process

- Essential agency responsibilities for program administration are:
- identify and assess the acquisition workforce
- develop this workforce in accordance with the standards
- issue needed Certifications
- monitor continuous learning achievement

FAI will administer the program through issuance of guidance and dissemination of information

- Upon agency request, FAI will review existing agency programs against the requirements to identify the extent to which an agency's certification program meets the FAC guidelines



FAI's Tools and Resources



Professional Development Programs

- FAI delivers training in a variety of methods including:
 - Classrooms courses
 - Learning seminars
 - Online courses
 - Video and web media
 - Conferences



ACQUISITION COMMUNITY CONNECTION

<https://acc.dau.mil/>



ACMIS

www.acmis.gov

The screenshot shows a Microsoft Internet Explorer browser window displaying the ACMIS website. The browser's address bar shows the URL <https://www.acmis.gov>. The website header features the FAI logo and the text "ACMIS Acquisition Management Information System". Below the header is a dark blue banner with white text: "The ACMIS system is a government-wide system developed under the oversight of the Federal Acquisition Institute (FAI) to fulfill the requirement to collect and analyze acquisition workforce data while also making available information useful to agency managers and the acquisition community in general." The main content area is divided into two columns. The left column contains a "MEMBER LOGIN" section with fields for "USERNAME" and "PASSWORD", a "LOGIN" button, and a link for "Forgot your password?". Below this is a "NEW TO ACMIS?" section with a link to "Register as a new ACMIS member". The right column has a heading "Welcome to the ACMIS System" followed by a link to "Find out about recent updates to ACMIS." Below this is a "Warning" box stating: "Your account will be locked after five (5) unsuccessful login attempts. Please use the [Forgot your password](#) option before you exceed the maximum number of failed login attempts. If you are still encountering difficulties, contact your Administrator or the [ACMIS Help Desk](#) or call (703) 805-2300. Hours M-F 9:00 a.m. to 5:00 p.m. EST. Click [here](#) to Open a ACMIS Trouble Ticket. New ACMIS database and reporting (Informatica) training is now being offered to all". The browser's taskbar at the bottom shows several open applications, including Microsoft Office Word and PowerPoint, and the system tray displays the time as 2:54 PM.



Federal Acquisition Institute Website

www.fai.gov

	<h3>Federal Acquisition Institute</h3> <p>Enterprise Search Engine ACQUIRE</p>		
<ul style="list-style-type: none"> ▶ FAI Home ▶ Training ▶ Certification ▶ Become an Acquisition Professional ▶ Acquisition Career Managers ▶ Partnerships ▶ Vendor Resources 	<p>Skip Navigation <i>Welcome</i></p> <p>Established in 1976, FAI facilitates career development and strategic human capital management in support of a professional federal acquisition workforce.</p> <p>▶ More about FAI</p> 		
<ul style="list-style-type: none"> ▶ About FAI ▶ Studies and Reports ▶ Policies and Legislation ▶ Awards ▶ FAI Help Desk Ticket 	<div data-bbox="548 694 1070 746"> <p>NOW AVAILABLE! INTERAGENCY ACQUISITION SOLUTIONS</p> <p>Click here to access training and support tools to help you implement OFPP's June 2008 directive and guidance.</p> </div> <table border="1" data-bbox="548 843 1367 1278"> <tr> <td data-bbox="548 843 948 925"> <p>TRAINING ></p> <p>FAI provides resources to acquisition professionals at every stage of their career.</p> <ul style="list-style-type: none"> ▪ Find and Register for Courses ▪ Continuing Learning Opportunities ▪ Find Seminars or Conferences ▪ Record of Training ▪ Other Learning Opportunities </td> <td data-bbox="948 843 1367 925"> <p>CERTIFICATION AND CAREER DEVELOPMENT ></p> <p>Federal Certification Programs are designed to establish consistent competencies and standards for those performing acquisition-related work in civilian agencies.</p> <ul style="list-style-type: none"> ▪ Contracting (FAC-C) ▪ Program and Project Management (FAC-P/PM) ▪ Contracting Officer Technical </td> </tr> </table> <div data-bbox="1387 694 1698 953"> <p>FAI Calendar</p> <ul style="list-style-type: none"> Upcoming Events Course Schedule </div> <div data-bbox="1387 972 1698 1262"> <p>Announcements</p> <p>Weekly Low Fill Report. If you are interested in attending you may apply via FAITAS.</p> <p>To learn about the latest FAI news, read our Special Edition GSA Expo Newsletter</p> </div>	<p>TRAINING ></p> <p>FAI provides resources to acquisition professionals at every stage of their career.</p> <ul style="list-style-type: none"> ▪ Find and Register for Courses ▪ Continuing Learning Opportunities ▪ Find Seminars or Conferences ▪ Record of Training ▪ Other Learning Opportunities 	<p>CERTIFICATION AND CAREER DEVELOPMENT ></p> <p>Federal Certification Programs are designed to establish consistent competencies and standards for those performing acquisition-related work in civilian agencies.</p> <ul style="list-style-type: none"> ▪ Contracting (FAC-C) ▪ Program and Project Management (FAC-P/PM) ▪ Contracting Officer Technical
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Questions & Answers



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Federal Acquisition Institute

Contact Us:

Federal Acquisition Institute
9820 Belvoir Road
Fort Belvoir, VA 22060-5565
building 205, first floor, west wing

For General Inquiries:
Call: (703) 805-2300
Fax: (703) 805-2111

Please visit us at www.FAI.gov

- Otis Langford/otis.langford@fai.gov

